



ADMINISTRATION COMMITTEE AGENDA
DECEMBER 3, 2024
5:45 PM

- 1. Call to Order**
 - a. Godfrey, Nemi, Bradt, Elder, Myers, Robins, Voccio
- 2. Approval of Minutes of November 25, 2024**
- 3. Infrastructure Committee Agenda**
- 4. Information and Adjournment**

**NIAGARA COUNTY ADMINISTRATION COMMITTEE
MEETING MINUTES
November 25, 2024
5:30 PM**

	ADMINISTRATION	STAFF	OTHERS
PRESENT:	D. Godfrey J. Elder I. Myers C. Robins C. Voccio	R. Updegrove K. Alexander D. Huntington K. Andrews P. Lopes J. Pitarresi K. Schuler H.Soles	M. Filicetti, Sheriff's Office D. Blackley, Public Defender J. Schultz, Fire Coordinator K. Kugler, Conflict Defense M. Lutz, Social Services G. Meal, Public Works J. Gaston, Parks N. Allen, Engineering W. Flynn, Information Technology
EXCUSED:	R. Bradt A. Nemi		

1. Call to Order

Chairman D. Godfrey called the meeting of the Administration Committee to order at 5:32 p.m.

2. Approval of Minutes

Chairman D. Godfrey asked for the approval of the minutes to the meeting of November 4, 2024. The minutes were approved by I. Myers. J. Elder seconded them. The minutes passed unanimously.

3. Community Safety and Security Committee Agenda

- a. **Office of the Sheriff**
 - i. Accept Forensic Laboratory Coverdell Grant
 - ii. Setting the Sheriff's Salary
- b. **Public Defender**
 - i. Accept Office of Indigent Legal Services (OILS) Distribution #14 (C140029) Grant Amendment
- c. **Conflict & Assigned Counsel**
 - i. Reimbursement of Assigned Counsel Fees
 - ii. Accept Division of Criminal Justice Services Aid to Defense for Discovery Reform and Supplemental

D. Godfrey made a motion. C. Voccio seconded it. Passed unanimously.

4. Community Services Committee Agenda

- a. **Social Services**
 - i. Sole Source and Standardization of Real Vision Software, Inc.

J. Elder made a motion. C. Voccio seconded it. Passed unanimously.

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5. Infrastructure Committee Agenda

a. Administration

- i. Capital Account Project Close Out - **Tabled**
- ii. Public Works Facility Funding - **Tabled**

b. Parks

- i. Budget Modification – Golf Cart Path Paving

c. Buildings and Grounds

- i. Award Sole Source Card Access to General Security for Lenel Access Control System in Niagara County Office Buildings
- ii. Angelo DelSignore Civic Cooling Tower Repairs and Maintenance No.1 - Final

d. Engineering

- i. Award Contracts
 - 1. Hartland Rd Culvert 108-10, EPN2315 - **Tabled**
 - 2. Public Works Facility General Construction- EPN2007 - **Tabled**
 - 3. Public Works Facility Electrical-EPN2007 - **Tabled**
 - 4. Public Works Facility Plumbing - EPN2007 - **Tabled**
 - 5. Public Works Facility Mechanical-EPN2007 - **Tabled**
- ii. Amendments
 - 1. Krull Park Lakeshore Wall Repair-WSP – EPN 1909-Final
 - 2. Gasport Rd over 18 Mile Creek, Final Design and Bid Support-EPN2308
 - 3. Golf Course Locker Rm, Nussbaumer & Clark Time Extension - EPN2311
 - 4. Public Safety Roof & RTU - DiDonato, Time Extension-EPN2310
- iii. Change Orders
 - 1. Golf Course Locker Room add additional Drainage and Time Extension, Palladino-EPN2311
 - 2. Courthouse Boiler Replacement, CIR - EPN2009
 - 3. Atlantic Testing, Testing and Inspection, Time Extension-EPN2222
 - 4. Wilson Burt over 18 Mile Creek., Edbauer Time Extension-EPN2119
 - 5. Braley Rd over E. Branch of Twelve Mile Creek Rail Project Time Extension No.1 – EPN2228

e. Highway

- i. Budget Modification – Heavy Duty Lift

C. Voccio made a motion. C. Robins seconded it. Passed unanimously.

6. Treasurer's Office

- a. Distribution of Mortgage Tax
- b. Purchase of In-Rem Property
- c. Sole Source Standardization of Annual System Maintenance and Hosting of Tax Collection Software System to Systems East, Inc.

J. Elder made a motion. I. Myers seconded it. The three resolutions passed as a slate unanimously.

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7. County Attorney

- a. Authorization to Convey Certain Tax Sale Property (Property Commonly Known as D'Angelo Drive) to the Town of Wheatfield
- b. Resolution Authorizing Intermunicipal Agreement with the City of North Tonawanda for City In-Rem Proceedings

D. Godfrey made a motion. C. Robins seconded it. The two resolutions passed as a slate unanimously.

- c. Resolution Authorizing and Approving a Settlement Agreement to an Action Relating to the Opioid Crisis (Various Defendants)

J. Elder made a motion. C. Voccio seconded it. Passed unanimously.

8. Adjournment

A motion was made by C. Voccio to adjourn. C. Robins seconded it. Passed unanimously. The Administration Committee meeting adjourned at 6:00 p.m.

Minutes Transcribed By:

Heather Soles, Budget Assistant
Office of Management & Budget

Minutes Approved By:

David E. Godfrey, Chairman
Administration Committee



INFRASTRUCTURES COMMITTEE AGENDA
NIAGARA COUNTY COURT HOUSE
LOCKPORT, NEW YORK
MONDAY DECEMBER 3, 2024
MEETING NO. 12
5:45 PM

- 1. Call to Order**
 - a. Foti, Myers, Abbott, Bradt, Hill, Robins, Speranza
- 2. Engineering – Approval**
 - a. Change Order - Replacement of Quaker Road Culvert Over Mud Creek, Culvert NO. 15-9
Construction Contract – Change Order NO.2 – EPN2204
- 3. We need a motion to untable the 7 tabled Resolutions listed below**
- 4. Administration – Approval**
 - a. Capital Account Project Close Out
 - b. Public Works Facility Funding
- 5. Engineering - Approval**
 - a. Award Contract
 - i. Public Works Facility General Construction– EPN2007
 - ii. Public Works Facility Electrical – EPN2007
 - iii. Public Works Facility Plumbing – EPN2007
 - iv. Public Works Facility Mechanical – EPN2007
 - v. Hartland Road Culvert NO. 108-10